

POLICE CLEARANCE CERTIFICATE – Checklist



Applicant's Name		Submission officer	
Passport number		Date	DD – MM – YYYY

The following persons may accompany an applicant during his or her visit to the Visa Application Center (VAC):

Special Needs Assistants: An applicant may bring one person to assist him if he or she is an elderly, disabled or a minor child.

The following persons will NOT be allowed into the VAC premises:

Attorneys: An applicant may NOT be accompanied by his or her attorney(s).

Drivers, friends, extra relatives, and others not specifically named above will NOT be permitted to enter.

Due to the limited size of the (VAC) waiting rooms, the high volume of visa applicants, and the time required to process application, other accompanying persons cannot and will not be admitted to the (VAC).

Appointment: It is recommended to secure an appointment for your visit to the application centre. Kindly visit <http://www.blsindia-canada.com/bookappointment.php> to book an appointment.

For those who cannot visit the application centre it is recommended to use the postal service to submit their applications. Alternatively visit <http://www.blsindia-canada.com/vas/> to book a pickup and/or drop via FedEx.



Tick Mark requirements that are complied with and signed by applicant at bottom of the page.

Kindly use blue or black ink ONLY on application form and checklist.

<input type="checkbox"/>	<p>Application form</p> <ul style="list-style-type: none"> - Complete form with details and signature on 2nd page. <p>Download Police Clearance Certificate form at http://www.blsindia-canada.com/pol_clr_cert.php</p>
<input type="checkbox"/>	<p>Police Clearance Reference form</p> <ul style="list-style-type: none"> - Filled and signed by reference Indian/foreign nationals - Three copies from same individual reference with original signatures <p>Download Police Clearance Reference form form at http://www.blsindia-canada.com/pol_clr_cert.php</p>
<input type="checkbox"/>	<p>Photograph - Specifications can be referred at http://www.blsindia-canada.com/photo_spec.php</p> <ul style="list-style-type: none"> - Size 35mm X 35mm - Quantity 4 no.s
<input type="checkbox"/>	<p>Status in Canada</p> <ul style="list-style-type: none"> - Permanent Residency card or work permit or study permit in Original and one photocopy
<input type="checkbox"/>	<p>Passport</p> <ul style="list-style-type: none"> - Indian national (current or surrendered): Original passport (current or cancelled), photocopy of first 2 pages, last 2 pages, observation pages (if any), landing paper (for surrendered Indian nationality) - Other national: Original passport (for verification), photocopy of all pages containing personal particulars, photograph, visas and signature (wherever available)
<input type="checkbox"/>	<p>Payment of fees</p> <ul style="list-style-type: none"> - Mail In applications must enclose a bank draft or money order in favor of 'BLS International Service Canada Inc.' Fees should include: HCl/CGI fees + Consular Surcharge + BLS Processing fee + Return Courier charges + Taxes. - Walk In applicants can pay in cash or by debit card at the application centre. <p>Refer http://www.blsindia-canada.com/pol_clr_cert.php for updated fees.</p>
<input type="checkbox"/>	<p>Documents arranged as per the above checklist along with this checklist.</p> <p>Any additional documents _____</p>

I have been informed and advised that the insufficient documentation mentioned in checklist may lead to a delay in the processing of application. However, I insist to proceed with my application.

The above guidelines are defined by High commission of India, Canada and must be strictly followed. The High Commission of India, Canada reserves the right to ask for a Personal Interview or Additional Documents. The High Commission of India, Canada Information and Application Center will not accept visa applications which do not meet above specified guidelines. The documents must be arranged in the order given above BLS International have no say on whether you will be granted a visa, as this is entirely the prerogative of The High Commission of India, Canada. The Indian Mission Consular may request for additional documentation anytime during or after the submission of the application.

Signature _____

Checklist for Toronto jurisdiction only.